



Friends of Govett-Brewster Art Gallery/Len Lye Centre

53rd Annual General Meeting

5.30pm, Tuesday 12 November 2024

Govett-Brewster Art Gallery | Len Lye Centre

Agenda

1. Artist talk

Dr Maureen Lander ONZM, to launch Friends sponsorship of the Gallery's Artist in Residence programme.

2. Annual General Meeting

- a. Apologies and record of those present
- b. Confirmation of minutes from 52nd AGM
- c. Matters arising
- d. Presentation and adoption of reports:
 - i. President
 - ii. Treasurer
 - iii. Membership
- e. Election of Officers for coming year
 - i. President
 - ii. Vice President
 - iii. Secretary
 - iv. Treasurer
 - v. Membership
 - vi. Committee – up to six people
 - vii.
- f. General Business
 - i. Setting of membership fees for 2024-25 year
 - ii. Resolution of new financial signatories
 - iii. Invitation for discussion on investment strategy

Friends



Govett-
Brewster
Art
Gallery

Len Lye
Centre

Minutes of an AGM meeting of the committee held at GBAG/LLC New Plymouth on Tuesday 30 October 2023 commencing at 5.30 pm.

Present:	Nigel Jones, Mary Perrot, Carol & Mark Boyle, Antony Rhodes, Bridget Sullivan. Chris Herlihy, Doug Bird, Di Brien, Agata Oleksiak, Fran Mowforth, Fiona Clark
Apologies:	Zara Stanhope, John Matthews, Lynda Matthews <i>Moved by Doug Bird, seconded by Bridget Sullivan, that the apologies be accepted.</i>
Minutes	Minutes of the AGM Meeting held on 7 th November 2022 <i>Moved by Di Brien, seconded by Carol Boyle, that the minutes be approved.</i>
Matters arising	No matters arising
Membership Report	Presented by Antony Rhodes. Key points: <ul style="list-style-type: none">• Renewal rates have improved compared to last year, suggesting that our personal engagement strategy is effective.• Bridget congratulated the committee on the success of the membership drive. Resolution: <i>Moved by Bridget Sullivan, seconded by Mary Perrot, that the report be approved.</i>
Financial Report	Presented by Chris Herlihy. Key points: <ul style="list-style-type: none">• Once approved, the financial report will be filed with the Charity Commission.• We are financially behind compared to this time last year, primarily due to the 50th Birthday Party expenses.• COVID-19 limited some activities this year.• Acknowledgment from Mary to Chris for his efforts, and thanks to Chris and Di for their social media campaign. Resolution: <i>Moved by Mary Perrot, seconded by Di Brien, that the report be approved.</i>

<p>Presidents Report</p>	<p>Presented by Bridget Sullivan.</p> <p>Key points:</p> <ul style="list-style-type: none"> • The year was a success despite COVID-19 restrictions, with multiple events supported. • Highlights included the Monica’s Birthday in Chris’s garden and a function at the Gallery for the Len Lye’s Birthday, followed by a tour and social gathering. • Plans to: <ul style="list-style-type: none"> ○ extend membership benefits through giveaways. ○ financial support for the Artist in Residence program. • Acknowledgement of the passing of Ewan Webb and John McLean. • Welcome to Fiona as the new patron. • Continued advocacy for re-establishing free entry to the gallery. • Congratulations to Zara and the gallery team for an outstanding year. <p>Action Items:</p> <ul style="list-style-type: none"> • Bridget to write a letter about increased membership and send it to the mayor. • Bridget to invite David McLeod. <p>Resolution:</p> <p>Moved by Chris Herlihy, seconded by Nigel Jones, that the report be approved.</p>																												
<p>Election of Officers</p>	<p>The following nominations were made and seconded</p> <p>Friends of Govett-Brewster – 2023-24 Committee</p> <table border="1" data-bbox="336 1043 1262 1435"> <thead> <tr> <th>Nominee</th> <th>Position</th> <th>Proposed</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>Bridget Sullivan</td> <td>President</td> <td>Chris Herlihy</td> <td>Mike Boyle</td> </tr> <tr> <td>Chris Herlihy</td> <td>Treasurer</td> <td>Bridget Sullivan</td> <td>Di Brien</td> </tr> <tr> <td>Agata Oleksiak</td> <td>Secretary</td> <td>Carol Boyle</td> <td>Chris Herlihy</td> </tr> <tr> <td>Nigel Jones</td> <td>Committee</td> <td>Agata Oleksiak</td> <td>Chris Herlihy</td> </tr> <tr> <td>Carol Boyle</td> <td>Committee</td> <td>Bridget Sullivan</td> <td>Chris Herlihy</td> </tr> <tr> <td>Di Brien</td> <td>Committee</td> <td>Bridget Sullivan</td> <td>Chris Herlihy</td> </tr> </tbody> </table> <p>Acknowledgment: A thank you was extended to Mary Perrot for her service, as she steps down from the committee.</p>	Nominee	Position	Proposed	Seconded	Bridget Sullivan	President	Chris Herlihy	Mike Boyle	Chris Herlihy	Treasurer	Bridget Sullivan	Di Brien	Agata Oleksiak	Secretary	Carol Boyle	Chris Herlihy	Nigel Jones	Committee	Agata Oleksiak	Chris Herlihy	Carol Boyle	Committee	Bridget Sullivan	Chris Herlihy	Di Brien	Committee	Bridget Sullivan	Chris Herlihy
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<p>General Business</p>	<p>Fees Review: Given the current economic climate, it was agreed not to increase fees for the 2023/2024 year.</p> <p>Resolution: Moved by Chris Herlihy, seconded by Carol Boyle.</p> <p>Survey Data Analysis: Thank you to Antony for his analysis of the survey data.</p> <p>Exhibition Programme: Antony presented the upcoming exhibition program.</p> <p>On behalf of the Friends and the Committee, Chris expressed thanks to the President</p>																												
	<p>There being no further business the meeting closed at 6.38 pm</p>																												

PRESIDENT'S REPORT 2024

12 November 2024

The 2023-24 year has been a very busy one for Gallery staff. It was punctuated by the Council's Long Term Plan process, and a widesweeping cost saving and restructuring process. This had a considerable impact on Gallery staff and resources. Throughout this time, Zara as the Gallery's Director, has led the team in maintaining a stimulating and steady supply of content for the community to enjoy. Friends have been kept engaged in the life of the Govett-Brewster, with regular openings, meet the artist opportunities, fresh exhibitions, and a wider diet of film festivals and special events.

For the Friends this past year, the Committee decided to deliver fewer social one-off events, based on attendance at previous occasions, and instead try to deliver a different kind of benefit. After consultation with the Gallery on what would be particularly helpful, a decision was taken to use Friends' funding to support the Gallery's Artist in Residence programme. I am happy to announce that a commitment has been made on behalf of the wider Friends membership to provide \$3,000 per annum for three years to the Gallery. This will meet the costs of the Gallery delivering a varied and stable Artists in Residence programme. The multi-year aspect to the support means the Gallery can plan and prepare to keep this programme moving. This also means that over the next three years, Friends members will see invitations to more 'meet the artist' opportunities, enriching your understanding and experience of the work being created through the programme and the artist behind it.

Another initiative the Friends Committee has taken this year is to consider how best to structure its future financial support for the Gallery. There has been a sum of approximately \$24,000 sitting in an interest earning account for a number of years. It was felt that more benefit could be created for the Gallery from this funding if a fresh approach is taken to its management. The Committee considered a number of options, including one-off or multi-year financial commitments to Gallery programmes or events. Ultimately though, the desire is to see an ongoing stipend go to the Gallery to support the quality and range of the programmes it can offer. As a result, the Committee is considering the option of investing the funding into the Taranaki Foundation. If the level of funding can be lifted to \$50,000 then a return is made to the Friends – at this stage of approximately 10% - which can then be used by the Gallery Director annually. What it can be used on can be agreed each year between the Friends and the Director, thus ensuring a fresh and high priority programme can be delivered for Gallery visitors to enjoy. If this option is supported by Friends, then the next challenge is to see how quickly we can raise the \$16,000 required to bring the level of funding up to the \$50,000 threshold. It is hoped a push of activities and offers could be made over the next 12 months, with the wider support of Friends members, to reach this fundraising target and

unlock this opportunity. This AGM is an opportunity to hear from attendees what thoughts they have on this suggested direction. I invite you all to get behind this initiative and support it as much as you can. It will ensure a lasting benefit to the Gallery and ultimately all who visit it.

Finally, at the AGM this year we are seeing several Committee members stand down and move on to greener pastures. Di Brien has been a valued member this year and has supported the social media content from the Friends. I am standing down as President, ending my role on the Committee, and have enjoyed the opportunity to bring new funding models to the table for consideration. Sadly, and most significantly, treasured Friends stalwart, Chris Herlihy, is standing down. Chris's contribution to the Friends of the Gallery, and his unwavering advocacy for the Govett Brewster, is unparalleled. He has been a past President, secretary, treasurer, fund raiser, advocate and social events organiser. Rarely seen without a wine glass, and almost always seen in a Tom Kreisler tshirt, Chris has epitomised what it truly means to be a Friend of the Gallery. He has worked hard, taking action and remaining optimistic about how to constantly support the Gallery. Not only do the Friends owe him a debt of gratitude but I believe the wider arts community do, for modelling the energy and passionate support that arts institutions so desperately need.

I wish you all, the Friends of the Govett Brewster, a happy and healthy year ahead full of artistic inspiration and community connections. I know we all wish departing committee members the best in their new endeavours, and the new committee that will be formed today every success in its work ahead.

Bridget Sullivan.

FINANCIAL REVIEW REPORT 2024

To the readers of the Financial Statements of the Friends of the Govett-Brewster Art Gallery / Len Lye Centre Inc.

Report on the Financial Statements

I have prepared the Financial Statements of the Friends of the Govett-Brewster Art Gallery / Len Lye Centre Inc. which comprises the Performance Report, the Balance Sheet & Annual Profit & Loss Statements as at 30 June 2024. These documents are supported by a full list of Account Transactions and TSB Bank Balances.

Management's Responsibility for Financial Statements

Management is responsible for the preparation and fair presentation of the Financial Statements in accordance with Tier 4 requirements.

Review of Financial Statements

The Financial Statements will be reviewed by the President and a Committee Member and will then be presented to the Committee of the Friends of the Govett-Brewster Art Gallery / Len Lye Centre Inc. for their approval and then adoption.

Conclusion

I have reviewed the Financial Statements and nothing has come to my attention that causes me to believe that these Financial Statements do not fairly represent, in all material respects, the Financial Position of the Friends of the Govett-Brewster Art Gallery / Len Lye Centre Inc. as at 30 June 2024 and its financial performance for the year ended then in accordance with Tier 4 requirements.

Review completed 15 August 2024

Chris Herlihy
Treasurer

Performance Report

Entity Name

Friends of Govett-Brewster Art Gallery / Len Lye Centre Incorporated

For year ended

30/06/2024

Entity information

Entity Identifier

CC23415

Type of entity

Incorporated Society with Charitable Status

Entity's purpose or mission

To support and promote the interests of the Govett-Brewster Art Gallery / Len Lye Centre, encourage participation in funding towards events which support the audience of the gallery, encourage acquisitions of artworks for the gallery's collection and to advocate for the Gallery and its programmes within the Taranaki Region

Entity structure and governance arrangements

An incorporated society with a committee meeting to regularly arrange activities

Entity's main sources of funds and other resources

Annual membership fees

Entity's reliance on volunteers and donated goods or services

Direct mail to members for annual fees. Running occasional fund raising events.

Statement of Service Performance

What key activities did the charity do during the year?

Description of outputs (key activities)

Quantity of outputs

Current year

Last year

Description of outputs (key activities)	Current year	Last year
Held Monica Brewster Birthday Garden Party, supported GBAG Staff at WOMAD weekend to meet & greet visitors	-	-
Developed program of Social Media Posts to promote GBAG	24	-
Arranged Len Lye Birthday Catering, supported Taranaki Arts Trail	1	1

FINANCIAL INFORMATION**Statement of receipts and payments**

	Current year	Last year
Operating receipts (money deposited into the bank account)		
Donations, fundraising and grants	-	500
Fees and other receipts from members	2,739	5,793
Receipts from selling goods or providing services		10
Bank account interest and other investment income	1,356	647
Other receipts		4,292
Total receipts	4,095	11,242
Less operating payments (money withdrawn from you bank account)		
Fundraising costs		-
Payments to employees and volunteers		-
Payments related to providing goods or services		12,331
Grants and donations paid		2,500
Other payments	87	496
Total payments	87	15,326
Operating surplus/(deficit) for the year	4,008	- 4,085
Plus opening total of all bank accounts and cash on hand	31,886	35,971
Closing total of all bank account balances and cash on hand	35,894	31,886

Statement of resources and commitments**Schedule of Resources**

Other than amounts in the bank and on hand, what other significant resources (things you own) does the entity have? This includes any things it owns, such as land, buildings, vehicles or other equipment.

Description of significant resource	Source of value	This year	Last year
Nil		-	-

Schedule of Commitments

*Does the entity have any significant commitments (things you owe)? You are required to list **significant** commitments.*

Description of significant commitment	This year	Last year
Nil	-	-

Schedule of Other Information

You are required to list any grants or donations received with any conditions attached over how they be used. Where these conditions have not been met at the reporting date, the grants received should be listed and how much has not been spent at the reporting date.

Description of grant and its condition or restriction	This year	Last year
Nil	-	-

Notes

Basis of preparation

This Performance Report is prepared on a cash-basis in accordance with XRB's Tier 4 Simple Format Reporting Requirements. The charity is eligible to apply these requirements and has elected to do so.

Treatment of GST

All amounts are recorded on a GST inclusive basis

Related party transactions

Provide a description of **significant** amounts received from or paid to related parties during the period (specify the amounts). If any services were provided for free by or to related parties during the period also describe these here.

Related parties include anyone that has influence over the operations of the entity (for example, officeholders, committee members, trustees and senior management positions).

Describe related party	Describe transaction	This year	Last Year
		-	-

Events after the balance date

Describe any significant events occurring after balance date (i.e. your year-end) and before the performance report is approved and how they have affected the entity.

This performance report has been approved by those charged with governance.

Date _____

Date _____

Signature _____

Signature _____

Name _____

Name _____

Position _____

Position _____

Balance Sheet

Friends of the GBAG/LLC Inc

As at 30 June 2024

Account	30 Jun 2024	30 Jun 2023
Assets		
Bank		
TSB Bank 00 Account	11,894.84	7,886.34
TSB Bank Term Deposit 01	24,000.00	24,000.00
Total Bank	35,894.84	31,886.34
Total Assets	35,894.84	31,886.34
Net Assets		
	35,894.84	31,886.34
Equity		
Current Year Earnings	4,008.50	(4,084.56)
Retained Earnings	31,886.34	35,970.90
Total Equity	35,894.84	31,886.34

Profit and Loss

Friends of the GBAG/LLC Inc

For the year ended 30 June 2024

Account	2024	2023
Trading Income		
Error	0.00	10.00
Membership fees	2,739.57	5,793.04
Total Trading Income	2,739.57	5,803.04
Gross Profit		
	2,739.57	5,803.04
Other Income		
Event income	0.00	4,291.96
Interest received	1,356.44	646.69
Total Other Income	1,356.44	4,938.65
Operating Expenses		
Audit fees	0.00	103.50
Bank Charges	16.00	26.00
Charities	51.11	0.00
Donation	0.00	2,000.00
Event Expenses	0.00	12,330.56
Hospitality	0.00	97.42
Postage, box rental, printing & stationary	20.40	0.00
Xero account	0.00	268.77
Total Operating Expenses	87.51	14,826.25
Net Profit	4,008.50	(4,084.56)

MEMBERSHIP REPORT 2024

Annual Memberships FY23-24

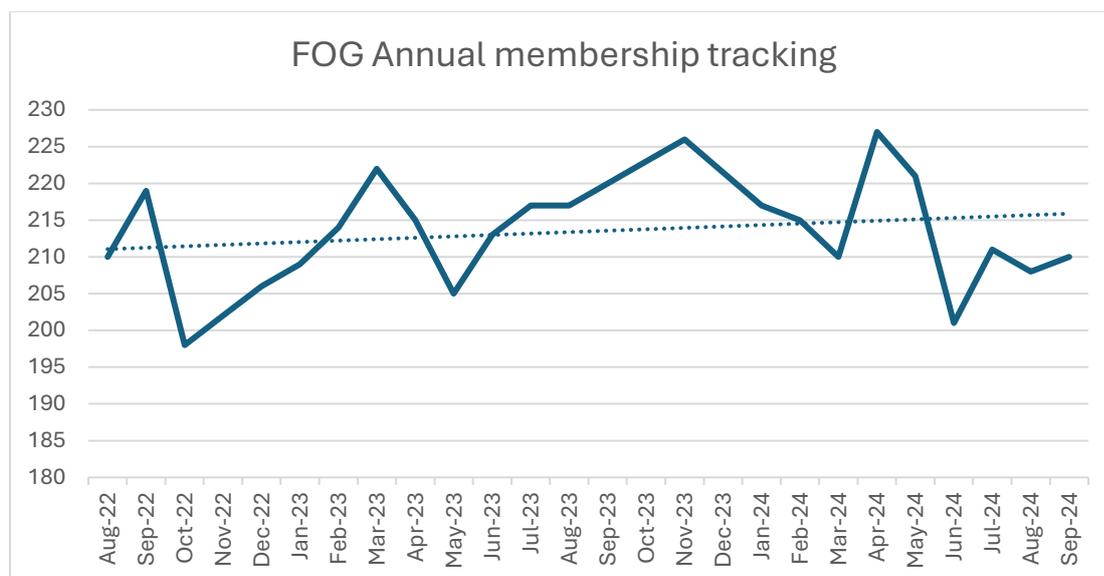
The Friends saw 77 new and renewing annual financial members in the 2023-25 year. This is five down on last year, though continues to track upward over the past 3 year period.

Our annual members are based in the following locations

- New Plymouth 58
- Oakura 5
- Auckland 3
- Inglewood 3
- Okato 2
- Wellington 2
- Christchurch 1
- Waiheke Island 1
- Waitara 1
- Wesport 1

Over the past year, 75% of members have renewed – up from 58% last year, and 34% in 2021-22. This figure can be put down to greater visibility of Friends activity, as well as a great effort by the Friends committee to directly contact expired members and drive renewal.

Annual membership numbers have tracked as follows over the last two years:



Life Memberships

While no longer offered as a membership tier Life (formerly Members in Perpetuity) members grew by 1 from 64 Double and 63 Single to 64 Double and 64 Single with the addition of immediate past Patron Katie Woolfe.

While there was no change this financial year, our Life numbers are down from 142 memberships in 2015 to the current 128, due to natural attrition or sustained lost contact.

One enquiry for a life membership was responded to but not taken up by the enquirer.

ELECTION OF OFFICERS

Officer positions:

- President
- Vice-President
- Secretary
- Treasurer
- Membership officer
- Committee member (up to six)
- Govett-Brewster Art Gallery – Director or appointed substitute (ex officio with full voting rights)

Confirmation of Patron for 2024-25.

GENERAL BUSINESS

- Setting of annual subscription rates for membership tiers: Single, Double/Family, Student, Life Member (not presently offered).
Current (2023-24 pricing):
 - Single: \$40
 - Double/Family: \$60
 - Student: \$20
- Resolution of new financial signatories
- Invitation for discussion on investment strategy
- Any other business.